

REQUEST FOR QUOTATION FORM AND NOTICE

Project:

SUPPLY & DELIVERY OF INSRTUCTIONAL MATERIALS (MAPS & WORLD BOOK ENCYCLOPEDIA 2019 ED. 22 VOL.)

The PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS (PSHS-MRC) intends to apply the sum of **ONE HUNDRED TWENTY-FOUR THOUSAND PESOS (Php 124,000.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **SUPPLY & DELIVERY OF INSRTUCTIONAL MATERIALS (MAPS & WORLD BOOK ENCYCLOPEDIA 2019 ED. 22 VOL.)**

- 1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers to submit price quotations for the above item with the following specifications:
 - 1.1 Please see attached request for quotation form.

SUPPLY & DELIVERY OF INSRTUCTIONAL MATERIALS (MAPS & WORLD BOOK ENCYCLOPEDIA 2019 ED. 22 VOL.)

Lot 1: Maps - 1pack

ABC: Php 30,000.00

Lot 2: World Book Encyclopedia 2019 ed. 22 vol. - 1set

ABC: Php 94 000.00

TOTAL ABC: Php 124,000.00

- 2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".
- 3. Eligibility Requirements for Small Value Procurement are:
 - a.) Certificate of Registration
 - b.) Updated Mayor's Permit
 - c.) Updated DTI / SEC Registration
 - d.) Updated Quarterly Income Tax Return / Tax Clearance
 - e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
 - f.) Notarized Omnibus Sworn Statement
- g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes | Alternative is through Check Payment if Supplier has no Landbank Account
- h.) Filled out Supplier's Information Sheet
- i.) Warranty Certificate
- 4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr.ELIAZAR M. FIRMALO,(0933-337-2203 / bacsec@mrc.pshs.edu.ph on **November 04 07, 2019** from 8:00am 5:00pm without cost.
- 5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **November 07**, **2019**, 5:00 pm. Suppliers are not required to attend the Opening of Quotations.
- 6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
- 7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

MERIAM F. FALLAR Administrative Officer V BAC Chairperson



Republic of the Philippines

Department of Science and Technology PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS

Brgy. Rizal, Odiongan, Romblon

REQUEST FOR QUOTATION

| Quotation No.: | |
|----------------|--|
| Date: | |

| 2019-10-PR133 | |
|---------------|--|
| 31-Oct-19 | |

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

DELIVERY WITHIN 15 CALENDAR DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (PO).

In case of failure to make the full delivery / completion within the time specified as offered / required, the Supplier / Contractor shall be liable for liquidated damages / penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered / completed portion (s) of the approved P.O. / Contract.

| ITEM # | QTY | UNIT | | ITEM / | / DESCRIPTION | UNIT COST | TOTAL COST | | | |
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| | DELIVI | RY TERM: | | | | | | | | |
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| | PAYME | NT TERM: | 30 Calendar Days U | lpon Receipt of Purchas | e Order (PO) | | | | | |
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| 2.86 | | | | PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT: | | | CI: | | | |
| | FLV | ZAR M. FIR | MALO | Authorized Company | | | | | | |
| A. O. III - Supply Officer II | | | Officer II | Representative: | | | | | | |
| Mob. No.: 0933-3372203(Sun) | | | (Signature over Printed | Name) | | | | | | |
| Email: bacsec@mrc.pshs.edu.ph | | | | | | | | | | |
| | | | | Company Name: | | | | | | |
| IN ADODT : | _ | | | A 44 | | | | | | |
| 1. Prices must be typewritten in ink clearly. | | | ten in ink clearly | Address: | | | | | | |
| 2. If offering a substitute / equivalent , specify brand | | | | Mobile No., Tel. No.: | | | | | | |
| name and make | | | , speed, , s. and | | | | | | | |
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